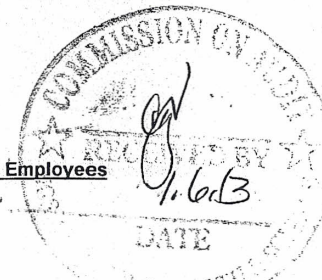


Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of December 31, 2013

Agency Name: SCIENCE EDUCATION INSTITUTE
 Agency Code: 1000015356

Book Title: Regular Agency
 Account Title: Advances to Officers and Employees
 Account Code: 148



						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
1. Local Travel										
NONE					-					
2. Foreign Travel										
NONE					-					
3. Special Activities/Projects										
NONE					-					
	TOTALS:				-	-	-	-	-	

Certified Correct:

Sheslee F. Subida
SHESLÉE F. SUBIDA
 Head, Accounting Office

Approved by:

Elizabeth A. Fontanilla
ELIZABETH A. FONTANILLA
 Director DOST - ALS and OIC, SEI

Verified by:

Karlo P. Almonido
KARLO P. ALMONIDOVAR
 State Auditor
 Supervising Auditor
 DOST

Date Submitted: COMMISSION ON AUDIT
Science Education

BY: R
 DATE: JAN 03 2014
 TIME: _____

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2013

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to Officers and Employees**
Account Code: **148**

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
1. Local Travel										
1	Bilale, Casylyn M.	November 06, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719082	5,990.00	5,990.00				
2	Cabading, Florante M.	June 24, 2013	Payt. Of per diem re-MITC Project to Camarines Sur	Check No. 655510	80.00			80.00		Liquidated on 6/28/2013; Excess-For Refund
3	Cabading, Florante M.	November 12, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719136	5,990.00	5,990.00				
4	Cabigan, Angelo S.	November 06, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719078	5,990.00	5,990.00				
5	Capistrano, Mark John Paul R.	September 10, 2013	Payt. Of per diem and transportation exp. As examiner re-2014 S&T Undergraduate Scholarship Program	Check No. 718508	6,155.00		6,155.00			
6	Cerda, James Carlo N.	July 31, 2013	Payt. for the official travel to Cordova, Cebu re the administration of pre-test to the experimental class of Cordova NHS, qualifier to the 2013: Search for Innovative Practices in Managing Large Classes	Check No. 655831	1,690.00			1,690.00		
7	Cristobal, Ruby R.	November 06, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719079	5,990.00	5,990.00				

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2013

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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Book Title: **Regular Agency**
 Account Title: **Advances to Officers and Employees**
 Account Code: **148**

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
8	Cruz, Karen S.	October 24, 2013	Payment for travel expenses re: Attendance to the 15th Moral Recovery program (MRP) National Convention on Nov.19-21, 2013 in Baguio City	Check No. 718934	4,020.00	4,020.00				
9	Embang, Raymund L.	November 12, 2013	Prepayment of IOT for the Conduct of IMSO on November 24-29, 2013	Check No. 719140	3,670.00	3,670.00				
10	Fernandez, Josefina A.	March 28, 2012	Payt. Of per diem and transportation exp. re-2012 SEI-Regional S&T Scholarship Staff Reorientation	Check No. 607500	710.00				710.00	Liquidated on 10/31/2012;Excess-For Refund
11	Galera, Prudencio L.	September 10, 2013	Payt. Of per diem and transportation exp. As examiner re-2014 S&T Undergraduate Scholarship Program	Check No. 718528	3,855.00		3,855.00			
12	Gayas, Jobelle P.	July 31, 2013	Pre-payment for travel expenses to Tuguegarao Cagayan on 30 July -02 August 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	Check No. 655845	25.00			25.00		Liquidated on 9/30/2013;Excess-For Refund
13	Medina, Joana Teresa Y.	October 24, 2013	Payment for travel expenses re: Attendance to the 15th Moral Recovery program (MRP) National Convention on Nov.19-21, 2013 in Baguio City	Check No. 718933	4,020.00	4,020.00				
14	Melgar, Marco D.	November 06, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719081	5,990.00	5,990.00				
15	Melgar, Marco D.	November 12, 2013	Prepayment of IOT for the Conduct of IMSO on November 24-29, 2013	Check No. 719142	3,670.00	3,670.00				

**Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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Book Title: **Regular Agency**
Account Title: **Advances to Officers and Employees**
Account Code: **148**

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
16	Palomo, Mary Angelica D.	July 31, 2013	Pre-payment for travel expenses to Linabuan Norte NHS on 30 July -02 August re: User Acceptance Testing of Interactive Science and Mathematics Courseware	Check No. 655846	25.00			25.00		Liquidated on 9/30/2013; Excess-For Refund
17	Portugal, Levita G.	November 12, 2013	Prepayment of IOT for the Conduct of IMSO on November 24-29, 2013	Check No. 719144	3,670.00	3,670.00				
18	Rebuta, Vergel P.	October 30, 2013	Payment of per diem during Mindanao Cluster S&T Fair on Nov. 6-10, 2013 in Butuan City	Check No. 719061	12,580.00	12,580.00				
19	Rebuta, Vergel P.	September 10, 2013	Payt. Of per diem and transportation exp. As examiner re-2014 S&T Undergraduate Scholarship Program	Check No. 656095	3,675.00		3,675.00			
20	Roblas, Mark Ivan C.	November 06, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719080	5,990.00	5,990.00				
21	Roblas, Mark Ivan C.	November 12, 2013	Prepayment of IOT for the Conduct of IMSO on November 24-29, 2013	Check No. 719141	2,090.00	2,090.00				
22	Rubis, Julian C.	November 06, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719077	5,990.00	5,990.00				
23	Sacopla, Ma. Cecilia M.	July 31, 2013	Pre-payment for travel expenses to Palawan NHS on 6-9 August 2013 re: User Acceptance Testing on Interactive Science and Mathematics Courseware	Check No. 655837	2,820.00			2,820.00		
24	Sario, Imelda S.	November 12, 2013	Prepayment of IOT for the Conduct of IMSO on November 24-29, 2013	Check No. 719143	3,670.00	3,670.00				

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2013

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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Book Title: **Regular Agency**
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 Account Code: **148**

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
25	Subida, Geraldine L.	November 12, 2013	Prepayment of IOT for the Conduct of IMSO on November 24-29, 2013	Check No. 719140	3,670.00	3,670.00				
26	Villas, Karen Louise M.	November 13, 2013	Prepayment of IOT for the Conduct of 2013 Science Film Festival via Science Explorer in Tuguegarao City on November 6-16, 2013	Check No. 719134	5,990.00	5,990.00				
2. Foreign Travel										
1	Belgado, Marren Joy J.	July 12, 2013	Payment for incidental expenses, re: participation to the 2013 Primary Mathematics World Contest (PMWC) in Hong Kong on July 15-19, 2013	Check No. 655639	7,965.36			7,965.36		
3. Special Activities/Projects										
1	Agbuis, Maria Elena C.	September 09, 2013	SDO for the Conduct of the 2014 S&T Undergraduate Scholarship Examination on 22 September 2013	Check No. 422274	100,039.85		100,039.85			Partial liquidations dated 10/24/2013 & 11/08/2013; waiting for documents reflecting the actual additional expenses from regional offices
2	Agbuis, Maria Elena C.	October 11, 2013	SDO for the Conduct of the 1st National Research Conference in Science and Mathematics Education	Check No. 422516	307,000.00		307,000.00			On-Going
3	Belgado, Marren Joy J.	February 18, 2013	SDO for the project Science Explorer	Check No. 654769	150,000.00			150,000.00		On-Going

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2013

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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Book Title: **Regular Agency**
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 Account Code: **148**

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
4	De Asis, Rodelio G.	February 25, 2013	SDO for the Mobile IT Classroom Project	Check No. 654854	0.01			0.01		Understated Official Receipt (OR) issued; additional O.R. will be issued by the Cashier Unit to correct the said understatement
5	Dumayag, April S.	September 09, 2013	SDO for the conduct of the 2014 S&T Undergraduate Scholarship Examination on 22 September 2013	Check No. 422275	141,413.25		141,413.25			Partial liquidation dated 10/24/2013;waiting for documents reflecting the actual additional expenses from regional offices
6	Dumayag, April S.	October 30, 2013	SDO for the conduct of the 2013 S&T Undergraduate Scholarship Examination for College Students on 24 November 2013	Check No. 4222588	110,000.00	110,000.00				On-Going
7	Felicitas, Maria Lourdes V.	April 02, 2013	SDO for the project Enrichment Program to Improve Quality of Feeders to S&T Human Resource Development.	Check No. 655017	17,026.45			17,026.45		Partial liquidations dated 8/31/2013 & 9/30/2013; On-Going
8	Gayas, Jobelle P.	July 09, 2013	SDO for the project User Acceptance Testing of Interactive S&M Courseware for Secondary Level School (1st Year HS)	Check No. 655592	100,000.00			100,000.00		On-Going
9	Portugal, Levita G.	September 18, 2013	SDO for the conduct of 2013 Tagisang Robotics.	Check No. 718632	220,000.00		220,000.00			On-Going
10	Sacopla, Ma. Cecilia M.	August 23, 2013	SDO for the project "TEACH Math" (Improving Technology Enhanced Activity for Creative Honing of Mathematics Skills".	Check No. 561407	114,253.78		114,253.78			Partial liquidations dated 11/11/2013; On-Going

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2013

Agency Name: **SCIENCE EDUCATION INSTITUTE**
 Agency Code: **1000015356**

Book Title: **Regular Agency**
 Account Title: **Advances to Officers and Employee**
 Account Code: **148**

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Oer 1 year	
A. Advances for Special Purposes										
11	Salise, Joan G.	February 22, 2013	SDO for the project Strengthening the Capacity of Future Pillars of Science and Mathematics Education	Check No. 654831	30,353.25			30,353.25		Partial liquidation dated 8/31/2013; On-Going
12	Tuazon, Juan Antonio R.	March 14, 2013	SDO for the project Philippine Space Science Education Program	Check No. 654941	150,000.00			150,000.00		On-Going
	TOTALS:				1,556,066.95	198,980.00	896,391.88	459,985.07	710.00	

Certified Correct:



SHELEE F. SUBIDA
 Head, Accounting Office

Approved by:



ELIZABETH A. FONTANILLA
 Director DOST - ALS and OIC, SEI

Verified by:



BARTOLOME C. CASTILLO
 COA Resident Auditor

Date Submitted: _____

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: SCIENCE EDUCATION INSTITUTE
Agency Code: 1000015356

Book Title: Regular Agency
Account Title: Advances to Officers and Employees
Account Code: 148

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
1. Local Travel									
1	Agbuis, Maria Elena C.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718550 dated September 09, 2013	4,020.00	4,020.00				
2	Asuncion, Alicia L.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#656076 dated September 09, 2013	5,598.00	5,598.00				
3	Ayran, Aida T.	Payment of travel expenses to Boracay on October 09-11, 2013 to attend AGIA Annual Convention.	ChK#718582 dated September 11, 2013	2,380.00	2,380.00				
4	Belen, Abigail R.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718523 dated September 10, 2013	4,010.00	4,010.00				
5	Belgado, Marren Joy J.	Payment for incidental expenses, re: participation to the 2013 Primary Mathematics World Contest (PMWC) in Hong Kong on July 15-19, 2013	ChK#655639 dated July 12, 2013	7,965.36		7,965.36			
6	Cabading, Florante M.	Payt. Of per diem re-MITC Project to Camarines Sur	Chk#655510 dated June 24, 2013	80.00		80.00			
7	Cabigan, Angelo S.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718636 dated September 18, 2013	4,460.00	4,460.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to Officers and Employees**
Account Code: **148**

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
8	Capistrano, Mark John Paul R.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718508 dated September 10, 2013	6,155.00	6,155.00				
9	Castillo, Ma. Teresa R.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718549 dated September 10, 2013	4,990.00	4,990.00				
10	Cerda, James Carlo N.	Payt. for the official travel to Cordova, Cebu re the administration of pre-test to the experimental class of Cordova NHS, qualifier to the 2013: Search for Innovative Practices in Managing Large Classes	ChK#655831 dated July 31, 2013	1,690.00		1,690.00			
11	Cerda, James Carlo N.	Pre-payment for travel expenses to Surigao Del Norte on Sept. 10-13, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656013 dated August 30, 2013	2,660.00	2,660.00				
12	Cristobal, Ruby R.	Payment for incidental expenses, re: attendance in the Science Film Festival International Exchange Meeting in Bangkok, Thailand on September 04-08, 2013	ChK#718557 dated September 11, 2013	8,143.84	8,143.84				
13	Cristobal, Ruby R.	Payment for diem during the Nothern Luzon Cluster S&T Fair held on September 29-October 02, 2013 in La Trinidad, Benguet.	ChK#718688 dated September 27, 2013	2,640.00	2,640.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to Officers and Employees**
Account Code: **148**

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
14	Cruz, Karen S.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718547 dated September 10, 2013	3,870.00	3,870.00				
15	De Asis, Rodelio G.	Pre-payment for travel expenses to Surigao Del Norte on Sept. 10-13, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656011 dated August 30, 2013	2,660.00	2,660.00				
16	De Asis, Rodelio G.	Pre-payment for travel expenses to Alang-Alang NHS on Sept. 17-20, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656016 dated August 30, 2013	2,660.00	2,660.00				
17	De Asis, Rodelio G.	Pre-payment for travel expenses to Bacolod City NHS on Sept. 24-27, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656020 dated August 30, 2013	2,820.00	2,820.00				
18	De Lara, Liezl M.	Payment of travel expenses to Boracay on October 09-11, 2013 to attend AGIA Annual Convention.	ChK#718583 dated September 11, 2013	2,455.00	2,455.00				
19	De Vera, Jhan Jhan P.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718551 dated September 10, 2013	5,955.00	5,955.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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Book Title: **Regular Agency**
Account Title: **Advances to Officers and Employees**
Account Code: **148**

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
20	Demoni, Ma. Daisy A.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718614 dated September 13, 2013	4,940.00	4,940.00				
21	Dumayag, April S.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718519 dated September 10, 2013	4,445.00	4,445.00				
22	Español, Lawrence B.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718517 dated September 10, 2013	5,730.00	5,730.00				
23	Esquivel, Susana F.	Payt. Of per diem and transportation exp. As Examiner re-2013 DOST-SEI S&T Scholarship Examination	ChK#392986 dated Nov. 8, 2012	5,140.00			5,140.00		
24	Esquivel, Susana F.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#656100 dated September 10, 2013	4,670.00	4,670.00				
25	Felicitas, Maria Lourdes V.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718525 dated September 10, 2013	4,370.00	4,370.00				
26	Fernandez, Josefina A.	Payt. Of per diem and transportation exp. re-2012 SEI-Regional S&T Scholarship Staff Reorientation	ChK#607500 dated Mar. 28, 2012	710.00				710.00	For Refund

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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Book Title: **Regular Agency**
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					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
27	Fernandez, Josefina A.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718524 dated September 10, 2013	4,940.00	4,940.00				
28	Galera, Prudencio R.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718528 dated September 10, 2013	3,855.00	3,855.00				
29	Gasis, Alona R.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718530 dated September 10, 2013	4,209.00	4,209.00				
30	Gavina, Peter Gerry P.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718527 dated September 10, 2013	5,185.00	5,185.00				
31	Gayas, Jobelle P.	Pre-payment for the official travel to Tabaco City, Albay re the administration of pre-test to the experimental class of Tabaco City NHS, qualifier to the 2013 Search for Innovative Practices in Managing Large Classes	ChK#655835 dated July 31, 2013	2,210.00		2,210.00			
32	Gayas, Jobelle P.	Pre-payment for travel expenses to Tuguegarao Cagayan on 30 July -02 August 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#655845 dated July 31, 2013	25.00		25.00			

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
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					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
33	Gayas, Jobelle P.	Pre-payment for travel expenses to Alang-Alang NHS on Sept. 17-20, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656017 dated August 30, 2013	2,660.00	2,660.00				
34	Gayas, Jobelle P.	Pre-payment for travel expenses to Bacolod City NHS on Sept. 24-27, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656022 dated August 30, 2013	2,820.00	2,820.00				
35	Guevarra, Emerito L.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718522 dated September 10, 2013	3,955.00	3,955.00				
36	Layus, Charilyn Joy M.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718548 dated September 10, 2013	3,950.00	3,950.00				
37	Lopez, Edwin B.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#656096 dated September 10, 2013	4,535.00	4,535.00				
38	Maratas, Jonathan C.	Pre-payment for travel expenses to Surigao Del Norte on Sept. 10-13, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656012 dated August 30, 2013	2,660.00	2,660.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

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					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
39	Maratas, Jonathan C.	Pre-payment for travel expenses to Alang-Alang NHS on Sept. 17-20, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656018 dated August 30, 2013	2,660.00	2,660.00				
40	Medina, Joana Teresa Y.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718521 dated September 10, 2013	5,430.00	5,430.00				
41	Melgar, Marco D.	Payment for diem during the Nothern Luzon Cluster S&T Fair held on September 29-October 02, 2013 in La Trinidad, Benguet.	ChK#718687 dated September 27, 2013	2,790.00	2,790.00				
42	Monte, Antonio B.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718546 dated September 10, 2013	3,960.00	3,960.00				
43	Ojales, Rachelle J.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718526 dated September 10, 2013	4,285.00	4,285.00				
44	Olarte, Amparo F.	Pre-payment for travel expenses to Bacolod City NHS on Sept. 24-27, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656021 dated August 30, 2013	2,820.00	2,820.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: SCIENCE EDUCATION INSTITUTE
Agency Code: 1000015356

Book Title: Regular Agency
Account Title: Advances to Officers and Employees
Account Code: 148

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
45	Palomo, Mary Angelica D.	Pre-payment for the official travel to Tabaco City, Albay re the administration of pre-test to the experimental class of Tabaco City NHS, qualifier to the 2013: Search for Innovative Practices	ChK#655836 dated July 31, 2013	2,410.00		2,410.00			
46	Palomo, Mary Angelica D.	Pre-payment for travel expenses to Linabuan Norte NHS on 30 July -02 August re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#655846 dated July 31, 2013	25.00		25.00			
47	Palomo, Mary Angelica D.	Pre-payment for travel expenses to Bacolod City NHS on Sept. 24-27, 2013 re: User Acceptance Testing of Interactive Science and Mathematics Courseware	ChK#656023 dated August 30, 2013	2,820.00	2,820.00				
48	Pasatiempo, Sheryl L.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718529 dated September 10, 2013	4,940.00	4,940.00				
49	Rebuta, Vergel P.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#656095 dated September 10, 2013	3,675.00	3,675.00				
50	Roblas, Mark Ivan C.	Payment for diem during the Northern Luzon Cluster S&T Fair held on September 29-October 02, 2013 in La Trinidad, Benguet.	ChK#718686 dated September 27, 2013	2,790.00	2,790.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: SCIENCE EDUCATION INSTITUTE
Agency Code: 1000015356

Book Title: Regular Agency
Account Title: Advances to Officers and Employees
Account Code: 148

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
51	Sacopla, Ma. Cecilia M.	Pre-payment for the official travel to Cordova, Cebu re administration of pre-test to the experimental class of Cordova NHS, qualifieer to the 2013 Search for Innovative Practices	ChK#655830 dated July 31, 2013	1,690.00		1,690.00			
52	Sacopla, Ma. Cecilia M.	Pre-payment for travel expenses to Palawan NHS on 6-9 August 2013 re:User Acceptance Testing on Interactive Science and Mathematics Courseware	ChK#655837 dated July 31, 2013	2,820.00		2,820.00			
53	Subida, Geraldine L.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718520 dated September 10, 2013	3,210.00	3,210.00				
54	Subida, Sheslee F.	Payment of travel expenses to Boracay on October 09-11, 2013 to attend AGIA Annual Convention.	ChK#718581 dated September 11, 2013	2,455.00	2,455.00				
55	Tolentino, Racquel M.	Payment of travel expenses to Boracay on October 09-11, 2013 to attend AGIA Annual Convention.	ChK#718580 dated September 11, 2013	2,455.00	2,455.00				
56	Tolentino, Racquel M.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718638 dated September 18, 2013	3,790.00	3,790.00				
57	Torres, Sharamae M.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#718552 dated September 10, 2013	3,220.00	3,220.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: SCIENCE EDUCATION INSTITUTE
Agency Code: 1000015356

Book Title: Regular Agency
Account Title: Advances to Officers and Employees
Account Code: 148

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
58	Villeza, Ma. Saira V.	Payment of per diem and transportation expenses as examiner re-2014 DOST-SEI Undergraduate Scholarship Examination	ChK#656099 dated September 10, 2013	4,015.00	4,015.00				
2. Special Activities/Projects									
1	Agbuis, Maria Elena C.	SDO for the conduct of the 2014 S&T Undergraduate Scholarship Examination on 22 September 2013	ChK#422274 dated September 09, 2013	800,000.00	800,000.00				
2	Belgado, Marren Joy J.	SDO for the project Science Explorer	ChK#654769 dated Feb. 18, 2013	150,000.00			150,000.00		On-Going
3	De Asis, Rodelio G.	SDO for the Mobile IT Classroom Project	ChK#654854 dated Feb. 25, 2013	44,500.86			44,500.86		Partially Liquidated; On-Going
4	Dumayag, April S.	SDO for the conduct of the 2014 S&T Undergraduate Scholarship Examination on 22 September 2013	ChK#422275 dated September 09, 2013	750,000.00	750,000.00				
5	Esquivel, Susana F.	SDO for the conduct of the Summer Orientation and Enrichment Program (SOEP) for the 1month bridging program of RA 7687 scholars.	Chk#655126 dated April 23, 2013	122,100.00			122,100.00		Partially Liquidated; On-Going

Annex 3 - Report on Aging of Cash Advances (REVISED)

**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: SCIENCE EDUCATION INSTITUTE
Agency Code: 1000015356

Book Title: Regular Agency
Account Title: Advances to Officers and Employees
Account Code: 148

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
6	Felicitas, Maria Lourdes V.	SDO for the project Enrichment Program to Improve Quality of Feeders to S&T Human Resource Development.	Chk#655017 dated April 02, 2013	17,026.45			17,026.45		Partially Liquidated; On-Going
7	Gayas, Jobelle P.	SDO for the project User Acceptance Testing of Interactive S&M Courseware for Secondary Level School (1st Year HS)	Chk#655592 dated July 9, 2013	100,000.00		100,000.00			On-Going
8	Portugal, Levita G.	SDO for the conduct of 2013 Tagisang Robotics.	Chk#718632 dated September 18, 2013	220,000.00	220,000.00				
9	Sacopla, Ma. Cecilia M.	SDO for the project "iTEACH Math" (Improving Technology Enhanced Activity for Creative Honing of Mathematics Skills".	ChK#561374 dated Aug. 2013	200,000.00		200,000.00			
10	Sacopla, Ma. Cecilia M.	SDO for the project "iTEACH Math" (Improving Technology Enhanced Activity for Creative Honing of Mathematics Skills".	ChK#561407 dated Aug. 23, 2013	445,000.00	445,000.00				

Annex 3 - Report on Aging of Cash Advances (REVISED)


**Schedule of Advances to Officers and Employees
As of September 30, 2013**

Agency Name: SCIENCE EDUCATION INSTITUTE
Agency Code: 1000015356


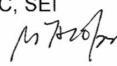
Book Title: Regular Agency
Account Title: Advances to Officers and Employees
Account Code: 148

					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
11	Salise, Joan G.	SDO for the project Strengthening the Capacity of Future Pillars of Science and Mathematics Education	ChK#654831 dated Feb. 22, 2013	30,353.25			30,353.25		Partially Liquidated; On-Going
12	Tuazon, Juan Antonio R.	SDO for the project Philippine Space Science Education Program	ChK#654941 dated Mar. 14, 2013	150,000.00			150,000.00		On-Going
	TOTALS:			3,237,461.76	2,398,715.84	318,915.36	519,120.56	710.00	

Certified Correct:


SHESLÉE F. SUBIDA
Head, Accounting Office

Approved by:


ELIZABETH A. FONTANILLA
Director DOST - ALS and OIC, SEI


Verified by:


BARTOLOME C. CASTILLO
Audit Team Leader-SEI

Annex 3 - Report on Aging of Cash Advances

**Schedule of Advances to Officers and Employees
As of June 30, 2013**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to Officers and Employees**
Account Code: **148**

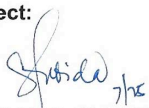
					Amount Due				Remarks
	Name	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
1. Local Travel									
1	Belgado, Marren Joy J.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655449 dated June 13, 2013	4,470.00	4,470.00				
2	Bilale, Casylyn M.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655446 dated June 13, 2013	4,470.00	4,470.00				
3	Cabading, Florante M.	Payt. Of per diem re-MITC Project to Camarines Sur	Chk#655510 dated June 24, 2013	80.00	80.00				
4	Cabigan, Angelo S.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655448 dated	4,470.00	4,470.00				
5	Capistrano, Mark John Paul R.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655451 dated June 13, 2013	4,470.00	4,470.00				

	Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
6	Cristobal, Ruby R.	Payt. Of per diem and transportation exp. re-Science Explorer Road Trip Exhibit to Naga City, Camarines Sur	ChK#654798 dated Feb. 20, 2013	4,390.00			4,390.00		
7	De Asis, Rodelio G.	Payt. Of per diem re-MITC Project to Camarines Sur	ChK#655509 dated June 24, 2013	80.00	80.00				
8	Esquivel, Susana F.	Payt. Of per diem and transportation exp. As Examiner re-2013 DOST-SEI S&T Scholarship Examination	ChK#392986 dated Nov. 8, 2012	5,140.00				5,140.00	
9	Fernandez, Josefina A.	Payt. Of per diem and transportation exp. re-2012 SEI-Regional S&T Scholarship Staff Reorientation	ChK#607500 dated Mar. 28, 2012	710.00				710.00	For Refund
10	Lomugdang, Joel E.	Payt. Of travel expenses to be incurred in the conduct of the Science Explorer Roadtrip to Naga City	ChK#655485 dated June 20, 2013	4,320.00	4,320.00				
11	Noble, Gaius Karl G.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655447 dated June 13, 2013	4,470.00	4,470.00				
12	Roblas, Mark Ivan C.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655452 dated June 13, 2013	4,470.00	4,470.00				
13	Rubis, Julian C.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655445 dated June 13, 2013	4,470.00	4,470.00				
14	Subida, Geraldine L.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655485 dated June 13, 2013	4,470.00	4,470.00				

	Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
15	Tuazon, Juan Antonio R.	Payt. For IOT to be incurred in the conduct of the Science Explorer Exhibit and Roadtrip to Naga City June 22-28, 2013	ChK#655450 dated June 13, 2013	4,470.00	4,470.00				
2. Special Activities/Projects									
1	Agbuis, Ma. Elena C.	SDO for the conduct of the 2nd National DOST-SEI ASTHRDP-NSC Scholars' Conference	ChK#406459 dated Feb. 13, 2013	101,836.39			101,836.39		On-Going
2	Belgado, Marren Joy J.	SDO for the project Science Explorer	ChK#654769 dated Feb. 18, 2013	150,000.00			150,000.00		On-Going
3	De Asis, Rodelio G.	SDO for the Mobile IT Classroom Project	ChK#654854 dated Feb. 25, 2013	100,000.00			100,000.00		On-Going
4	Dumayag, April S.	SDO for the Presentation of the 2013 S&T scholars to the DOST Secretary and Orientation on Scholarship Policies and Signing Agreement	ChK#655069 dated April 15, 2013	195,000.00		195,000.00			On-Going
5	Esquivel, Susana F.	SDO for the conduct of the Summer Orientation and Enrichment Program (SOEP) for the 1month bridging program of RA 7687 scholars.	Chk#655126 dated April 23, 2013	500,000.00		500,000.00			On-Going
6	Felicitas, Maria Lourdes V.	SDO for the project Enrichment Program to Improve Quality of Feeders to S&T Human Resource Development.	Chk#655017 dated April 02, 2013	100,000.00		100,000.00			On-Going
7	Portugal, Levita G.	SDO for the conduct of the 2013 Marine Science Camp	ChK#654923 dated Mar. 07, 2013	650,000.00			650,000.00		On-Going
8	Salise, Joan G.	SDO for the project Strengthening the Capacity of Future Pillars of Science and Mathematics Education	ChK#654831 dated Feb. 22, 2013	48,500.00			48,500.00		On-Going

	Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
9	Sta. Maria, Josefina S.	SDO for expenses for the uniforms, shirts, sports supplies and other related expenses in connection with the 2013 DOST-Wide Healthy Lifestyle and Physics Activities Program	ChK#655306 dated May 24, 2013	63,200.00		63,200.00			On-Going
10	Tuazon, Juan Antonio R.	SDO for the project Philippine Space Science Education Program	ChK#654941 dated Mar. 14, 2013	150,000.00			150,000.00		On-Going
TOTALS:				<u>2,113,486.39</u>	<u>44,710.00</u>	<u>858,200.00</u>	<u>1,204,726.39</u>	<u>5,850.00</u>	

Certified Correct:


SHELEE F. SUBIDA
 Head, Accounting Office

Approved by:


MARIA TERESA B. DE GUZMAN
 Acting Deputy Director 7/24

Verified by:


BARTOLOME C. CASTILLO
 Audit Team Leader-SEI