

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of December 31, 2018

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to SDO's and Officers and Employees**
Account Code: **19901030**
19901040

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
1. Local Travel										
1	OLARTE, AMPARO F.	10/2/2018	Prepayment of Travel Expenses to Dumaguete City 15-18 October 2018	'LDDAP #9201810038-C	3,120.00			3,120.00		Refund ₱3,120 January 2019
2.Foreign Travel		NONE TO REPORT								
3. Special Activities/Projects										
1	AGBUIS, MARIA ELENA	06/05/18	Cash advance of SDO for 2018 Graduate Scholars' Conference	LDDAP #9201806497	40,498.20			40,498.20		w/ partial Liq

2	AMPONIN, ANNE CHIARA	12/05/18	Cash advance of SDO to defray various expenses for the Filipino Patriot Scholars Project coordination, work/meeting, purchase of project supplies/materials, transportation expenses and other related expenses.	LDDAP #92018121400	522.75	522.75				Refund P522.75 January 2019
3	FELICITAS MA. LOURDES	02/14/18	Cash advance of SDO for project "Teaching Science to Indegenous Pupils 2018"	LDDAP #9201802086	364.29			364.29		Refund P364.29 January 2019
4	NOBLE, GAIUS KARL G.	02/20/18	Cash advance of SDO for project "Expanding the Reach of the DOST SEI Scholarship Program to Priority Municipalities (#Push4Science: Maging DOST Scholar ka).	LDDAP #9201802094-C	65.39			65.39		Refund P65.39 January 2019
5	NOBLE, GAIUS KARL G.	03/14/18	Cash advance of SDO for imake.wemake project	LDDAP #9201803192B	2,067.05			2,067.05		Refund P2067.05 January 2019
	TOTALS:				46,637.68	522.75	-	46,114.93	-	

Certified Correct:


PHILIP J. BUE
 Accountant III

Verified by:

JAZZMINE A. ABELLO
 OIC, Audit Team Leader

Approved by:


JOSETTE T. BIYO
 Director

Date Submitted: _____

**Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of September 30, 2018**

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to SDO's and Officers and Employees**
Account Code: **19901030**
19901040

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
1. Local Travel										
1	BOSTON, KENNETH	9/11/2018	Priority Municipalities at Laoag City, Ilocos Norte 9-13 Sept 2018.	LDDAP #9201809905	3,660.00	3,660.00				
2	CAPISTRANO, MARK JOHN PAUL	9/11/2018	Travel for the conduct of DOST-SEI Scholarship Program to priority municipalities (#Push4Science: Maging DOST Scholar ka!) Sept 9-13, 2018 Ilocos	LDDAP #9201809904	3,660.00	3,660.00				
3	DE ASIS, RODELIO	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam" Sept 10-13, 2018 Masbate	LDDAP #9201809872	3,120.00	3,120.00				With Justification
4	DE ASIS, RODELIO	9/14/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam"Sept 16-22, 2018 Palawan	LDDAP #9201809874	6,020.00	6,020.00				With Justification

5	DE ASIS, RODELIO	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam"Sept 24-27, 2018 Legazpi	LDDAP #9201809874	3,120.00	3,120.00				With Justification
6	DE ASIS, RODELIO	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam"Sept 30 - Oct 6, 2018 Bacolod	LDDAP #9201809874	6,320.00	6,320.00				With Justification
7	DE LEON, CHRISTOPHER	9/20/2018	Attendance to the 2018 CES Leaders Conclave Series "Resilience: Steering Through Adversity, Bouncing Back Bravely" to be held on 24-25 September 2018 at Baguio City.	Ck#535608	1,120.00	1,120.00				
8	GAYAS, JOBELLE	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam"Sept 30 - Oct 6, 2018 Bacolod	LDDAP #9201809874	6,320.00	6,320.00				With Justification
9	GAYAS, JOBELLE	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam"Sept 10-13, 2018 Masbate	LDDAP #9201809871	3,120.00	3,120.00				With Justification
10	GAYAS, JOBELLE	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam"Sept 16-22, 2018 Palawan	LDDAP #9201809874	6,020.00	6,020.00				With Justification
11	GORGONIO, ANITA	8/9/2018	p on Formulating & Writing a Recordkeeping Policies on 09-12 Sept. 2018.	Ck#512501	6,229.99	6,229.99				

12	LOZADA, CHRISTIAN CHESTER	9/11/2018	Travel for the conduct of DOST-SEI Scholarship Program to priority municipalities (#Push4Science: Maging DOST Scholar ka!) Sept 9-13, 2018 Ilocos	LDDAP #9901809905	3,660.00	3,660.00				
13	MARATAS, JONATHAN	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam" Sept 30 - Oct 6, 2018 Bacolod	LDDAP #9201809874	6,320.00	6,320.00				With Justification
14	MARATAS, JONATHAN	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam" Sept 10-13, 2018 Masbate	LDDAP #9201809872	3,120.00	3,120.00				With Justification
15	MARATAS, JONATHAN	9/4/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam" Sept 16-22, 2018 Palawan	LDDAP #9201809874	6,020.00	6,020.00				With Justification
16	MARATAS, JONATHAN	9/14/2018	"Pilot testing of Review Items for the DOST-SEI Undergraduate Scholarship exam" Sept 24-27, 2018 Legazpi	LDDAP #9201809943	3,120.00	3,120.00				With Justification
17	MARIÑO, ALBERT	9/20/2018	Attendance to the 2018 CES Leaders Conclave Series "Resilience: Steering Through Adversity, Bouncing Back Bravely" to be held on 24-25 September 2018 at Baguio City.	Ck#535607	1,120.00	1,120.00				
18	MELGAR, MARCO	9/11/2018	Campaign to Priority Municipalities at Laoag City, Ilocos Norte 9-13 Sept 2018.	LDDAP #9201809904	3,660.00	3,660.00				


2. Foreign Travel										
1	CRISTOBAL, RUBY R.	7/19/2018	"Participation in the Annual Science Festival (SFF) Activity Workshop in Bngkok Thailand" Aug 19-23, 2018.	LDDAP #9201807655	12,162.00			12,162.00		Liq. October 2018
2	CRISTOBAL, RUBY R.	8/22/2018	official trip to Japan as per Paper Presenter.	Chk#512669	85,126.75		85,126.75			
3	LAÑA, RUBY CAROLIZA	9/27/2018	Training on Innovations in Teaching and Learning STEM Sept 30- Oct 13,18 Singapore	LDDAP #9201810026 A	103,770.13	103,770.13				
4	OLARTE, AMPARO	2/2/2017	travel to Nagoya, Japan on 21-30 November 2017 re paper presentation and participation to The World Assosiation of Lesson Study.	LDDAP# 9201711021	3,994.45			3,994.45		w/ partial Liq
3. Special Activities/Projects								-		
1	AGBUIIS, MARIA ELENA	06/05/18	2018 Graduatev Scholars' Conference	LDDAP #9201806497	235,300.00			235,300.00		w/ partial Liq
2	AGBUIIS, MARIA ELENA	06/05/18	2018 ASTHRDP Graduate Scholars Conference	Ck#510880	8,749.98			8,749.98		w/ partial Liq

3	AMPONIN, ANNE CHIARA	09/14/18	Filipino Patriot Scholars Project's coordination, work/meetings, purchase or project supplies/materials, transportation expenses and other scholarship programs and activities related expenses.	LDDAP #9201809943	258,478.33	258,478.33				w/ OR amountig 468.75 11/26/18 & 8,009.58 10/09/2018
4	BELGADO. MARREN JOY	06/13/18	Climate Science Youth Camp Project.	LDDAP #9201806534	100,000.00			100,000.00		
5	DUMAYAG. APRIL	07/26/18	STAR or Science Teacher Academy for the Regions.	LDDAP #9201807692	250,000.00			250,000.00		
6	FELICITAS, MARIA LOURDES	02/14/18	"Teaching Science to Indegenous Pupils 2018"	LDDAP #9201802086	163,796.35			163,796.35		with partial liq.
7	FELICITAS, MARIA LOURDES	03/05/18	"Training of Teachers from Small Private Schools: Phase II "	LDDAP #9201803155	105,000.00			105,000.00		
8	FELICITAS, MARIA LOURDES	03/05/18	"Training of ALS Learning Facilitators/ Mobile Teachers: Phase II "	LDDAP #9201803155	100,000.00			100,000.00		
9	GAYAS, JOBELLE	02/09/18	"Innobox: Search for the Most Innovative Teaching and Learning Resources in Science".	LDDAP #9201802076	200,000.00			200,000.00		

10	GAYAS, JOBELLE	07/05/18	for the project, "Enrichment Program for Municipalities Without Qualifiers in DOST-SEI Undergraduate Scholarship Examination:	LDDAP #9201807612	500,000.00			500,000.00		
11	ILAW, MA. CRISTINA MAE	08/03/18	conduct of Science Explorer 2018.	LDDAP #9201808748	98,610.76		98,610.76			W/ Adjusting Entry
12	MARIÑO, ALBERT	06/25/18	DOST-SEI Bangon Marawi Program in Science and Technology Human Resource Development (STHRD)	Ck#511786	0.20			0.20		W/ Adjusting Entry
13	MEDINA, JOANA TERESA	9/21/2018	Project SEI HRDP.	LDDAP #9201809870	5,000.00	5,000.00				
14	MINIAO, JEMMALYN	09/24/18	"Planning and Coordination Activities in Science Education ".	LDDAP #9201810001	25,000.00	25,000.00				
15	NOBLE GAIUS KARL	03/14/18	imake.wemake project	LDDAP #9201803192	100,000.00			100,000.00		

16	NOBLE, GAIUS KARL	05/02/18	DOST-SEI Scholarship Program to Priority Municipalities.	LDDAP #9201805359	100,000.00			100,000.00		
17	PALOMO, MARY ANGELICA	02/09/18	Project: Capacitating Scholar Graduates with Teaching Pedagogy.	'LDDAP #9201802076	99,916.43			99,916.43		
18	PALOMO, MARY ANGELICA	02/09/18	Blind Kids Do Science Too 2018.	LDDAP #9201802076	149,228.93			149,228.93		
19	SARIO, IMELDA	09/04/18	"Support to the Presidential Committee Implementing PD 997"	LDDAP #9201809870	10,000.00	10,000.00				
	TOTALS:				<u>2,789,864.30</u>	<u>477,978.45</u>	<u>183,737.51</u>	<u>2,128,148.34</u>	<u>-</u>	

Certified Correct:


SHEENA MAE B. KITONG
 Accountant II

Approved by:


JOSETTE T. BIYO
 Director

Verified by:


JAZZMINE A. ABELLO
 OIC, Audit Team Leader

Date Submitted: _____

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of June 30, 2018

Agency Name: **SCIENCE EDUCATION INSTITUTE**
Agency Code: **1000015356**

Book Title: **Regular Agency**
Account Title: **Advances to SDO's and Officers and Employees**
Account Code: **19901030**
19901040

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
1. Local Travel										
2. Foreign Travel										
1	AMPARO F. OLARTE	11/2/2017	Release of allocation to defray travel expenses to Nagoya, Japan on 21-30 November 2017 re paper presentation and participation to The World Assosiation of Lesson Study.	LDDAP# 9201711021	75,770.32			75,770.32		
2	MARK IVAN C. ROBLAS	6/5/2018	Participation as parallel session presenter for the Gender Summit 15: United in Science and through Science on June 16-22, 2018 in London, England	LDDAP# 9201806498	154,220.49	154,220.49				
3. Special Activities/Projects										
1	JOANA TERESA MEDINA	1/26/2018	Project SEI HRDP.	LDDAP# 9201810018	5,000.00			5,000.00		
2	JEMMALYN C. MINIAO	01/22/18	"Planning and Coordination Activities in Science Education ".	LDDAP# 920181007	25,000.00			25,000.00		
3	MA. GRACE B. SASOTA - SDO	01/24/18	Various expenses of the Office of the Director on replenishment basis.	LDDAP# 9201810012	20,000.00			20,000.00		
4	RODELIO DE ASIS	01/30/18	project EUREKA.	LDDAP# 9201801030	50,000.00			50,000.00		

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
5	MA. CRISTINA MAE ILAW	02/08/18	2018 Science Explorer Project.	LDDAP# 9201802063	277,386.52			277,386.52		with partial liq.
6	IMELDA S. SARIO - SDO	02/09/18	"Support to the Presidential Committee Implementing PD 997"	LDDAP# 9201802072	10,000.00			10,000.00		
7	JOBELLE P. GAYAS	02/09/18	"Innobox: Search for the Most Innovative Teaching and Learning Resources in Science".	LDDAP# 9201802076	200,000.00			200,000.00		
8	MARY ANGELICA PALOMO	02/09/18	Project: Capacitating Scholar Graduates with Teaching Pedagogy.	LDDAP# 9201802076	100,000.00			100,000.00		
9	MARY ANGELICA PALOMO	02/09/18	Blind Kids Do Science Too 2018.	LDDAP# 9201802076	150,000.00			150,000.00		
10	MARIA LOURDES FELICITAS	02/14/18	"Teaching Science to Indegenous Pupils 2018"	LDDAP# 9201802086	163,796.35			163,796.35		with partial liq.
11	MARIA LOURDES V. FELICITAS	03/05/18	"Training of Teachers from Small Private Schools: Phase II "	LDDAP# 9201803155	105,000.00			105,000.00		
12	MARIA LOURDES V. FELICITAS	03/05/18	"Training of ALS Learning Facilitators/ Mobile Teachers: Phase II "	LDDAP# 9201803155	100,000.00			100,000.00		
13	GAUIS KARL NOBLE	03/14/18	imake.wemake project	LDDAP# 9201803192	100,000.00			100,000.00		
14	ANNE CHIARA S. AMPONIN - SDO	04/11/18	Filipino Patriot Scholars Project's coordination, work/meetings, purchase or project supplies/materials, transportation expenses and other scholarship programs and activities related expenses.	LDDAP# 9201804280	250,000.00			250,000.00		
15	GAUIS KARL NOBLE	05/02/18	2018 Expanding the Reach of the DOST-SEI Scholarship Program to priority municipalities (#Push4Science: Maging DOST Scholar ka!)	LDDAP# 9201805359	100,000.00		100,000.00			

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	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
16	MA. NERISSA M. NICOLAS	05/11/18	Orientation on scholarship Policies and Signing of Scholarship Agreement of the NCR-based 2018 S&T Undergraduate Scholarship Qualifier	LDDAP# 9201805383	60,000.00		60,000.00			
17	MA. CHRISTINA MAE S. ILAW	05/31/18	Science Explorer Project	LDDAP# 9201805473	200,000.00	200,000.00				
18	MARIA ELENA C. AGBUIS	06/05/18	2018 ASTHRDP Graduate Scholars Conference	LDDAP# 9201806497	526,300.00	526,300.00				
19	MARREN JOY J. BELGADO	06/13/18	Climate Science Youth Camp project	LDDAP# 9201806534	100,000.00	100,000.00				
20	APRIL S. DUMAYAG	06/20/18	Training on Innovation in Teaching and Learning in STEM on June 17-30, 2018	LDDAP# 9201806555	107,503.49	107,503.49				
	TOTALS:				2,879,977.17	1,088,023.98	160,000.00	1,631,953.19	-	

Certified Correct:

PHILIP J. BUE
Accountant III

Verified by:

JAZZMINE A. ABELLO

OIC, Audit Team Leader

verified as to correctness of amounts;
subj. to post-audit of supporting docs.

Approved by:

JOSETTE T. BIYO
Director

Date Submitted: _____

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of March 31, 2018

Agency Name: SCIENCE EDUCATION INSTITUTE

Agency Code: 1000015356

Book Title: Regular Agency

Account Title: Advances to SDO's and Officers and Employees

Account Code: 19901030

19901040

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes										
1. Local Travel										
1	MARK JOHN PAUL CAPISTRANO	3/6/2018	#Push4Science : Maging DOST Scholar Ka! Campaign to Priority Municipalities of Dinagat Islands, CARAGA March 12-17,2018.	LDDAP# 9201803162	4,630.00	4,630.00				
2	MARCO MELGAR	3/6/2018	#Push4Science : Maging DOST Scholar Ka! Campaign to Priority Municipalities of Dinagat Islands, CARAGA March 12-17,2018.	LDDAP# 9201803162	4,630.00	4,630.00				
3	CHRISTIAN CHESTER LOZADA	3/6/2018	#Push4Science : Maging DOST Scholar Ka! Campaign to Priority Municipalities of Dinagat Islands, CARAGA March 12-17,2018.	LDDAP# 9201803162	4,630.00	4,630.00				
4	JONATHAN MARATAS	3/7/2018	Implementation of the Training on Teaching Mathematics through Problem Solving under Project STAR on Mar 14-16,2018.	LDDAP# 9201803164	3,552.00	3,552.00				
5	KENNETH F. BOSTON	3/13/2018	#Push4Science : Maging DOST Scholar Ka! Campaign to Priority Municipalities of Dinagat Islands, CARAGA March 12-17,2018.	LDDAP# 9201803183	4,630.00	4,630.00				
6	JOSEPHINE FELICIANO	3/27/2018	various Teacher training for the special project 21st CLEM in Lipa City, Batangas.	LDDAP# 9201803255	13,600.00	13,600.00				
2. Foreign Travel										
1	AMPARO F. OLARTE	11/2/2017	Travel expenses to Nagoya, Japan on 21-30 November 2017 re paper presentation and participation to The World Assosiation of Lesson Study.	LDDAP# 9201711021	75,770.32			75,770.32		
2	ALBERT G. MARIÑO	3/9/2018	Participation to Leaders to Programme on Innovation in Teaching & Learning STEM to be held in Singapore from March 18-24,2018.	LDDAP# 9201803172	68,709.73	68,709.73				

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
3. Special Activities/Projects								-		
1	JOANA TERESA MEDINA	1/26/2018	Project SEI HRDP.	LDDAP# 9201810018	5,000.00			5,000.00		
2	JEMMALYN C. MINIAO	01/22/18	"Planning and Coordination Activities in Science Education ".	LDDAP# 920181007	25,000.00			25,000.00		
3	MA. NERISSA M. NICOLAS	01/23/18	Orientation of the 2017 Junior Level Science Scholarship (JLSS) Examination 29 Jan to Feb 1,2018	LDDAP# 9201810011	720,000.00			720,000.00		
4	MA. GRACE B. SASOTA	01/24/18	Various expenses of the Office of the Director on replenishment basis.	LDDAP# 9201810012	20,000.00			20,000.00		
5	RODELIO DE ASIS	01/30/18	project EUREKA.	LDDAP# 9201801030	50,000.00		50,000.00			
6	MARREN JOY J. BELGADO	02/08/18	2018 Climate Science Youth Camp.	LDDAP# 9201802063	500,000.00		500,000.00			
7	MA. CRISTINA MAE ILAW	02/08/18	2018 Science Explorer Project.	LDDAP# 9201802063	500,000.00		500,000.00			
8	ANNE CHIARA AMPONIN - SDO	02/09/18	The Filipino Patriot Scholars Project's coordination work/meetings, purchase of project supplies/materials, transportation expense and other scholarship programs and activities related expense.	LDDAP# 9201802072	250,000.00		250,000.00			
9	IMELDA S. SARIO	02/09/18	"Support to the Presidential Committee Implementing PD 997"	LDDAP# 9201802072	10,000.00		10,000.00			
10	JOBELLE P. GAYAS	02/09/18	"Innobox: Search for the Most Innovative Teaching and Learning Resources in Science".	LDDAP# 9201802076	200,000.00		200,000.00			
11	MARY ANGELICA PALOMO	02/09/18	Project: Capacitating Scholar Graduates with Teaching Pedagogy.	LDDAP# 9201802076	100,000.00		100,000.00			
12	MARY ANGELICA PALOMO	02/09/18	Blind Kids Do Science Too 2018.	LDDAP# 9201802076	150,000.00		150,000.00			
13	MARIA LOURDES FELICITAS	02/14/18	"Teaching Science to Indegenous Pupils 2018"	LDDAP# 9201802086	207,000.00		207,000.00			
14	GAUIS KARL NOBLE	02/20/18	"Expanding the Reach of the DOST SEI Scholarship Program to Priority Municipalities (#Push4Science: Maging DOST Scholar ka).	LDDAP# 9201802094	100,000.00		100,000.00			
15	MARIA LOURDES V. FELICITAS	03/05/18	"Training of Teachers from Small Private Schools: Phase II "	LDDAP# 9201803155	105,000.00	105,000.00				
16	MARIA LOURDES V. FELICITAS	03/05/18	"Training of ALS Learning Facilitators/ Mobile Teachers: Phase II "	LDDAP# 9201803155	100,000.00	100,000.00				

						Amount Due				Remarks
	Name	Date CA granted	Particulars	Reference (Check No. & Date)	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	
17	GAUIS KARL NOBLE	03/14/18	imake.wemake project	LDDAP# 9201803192	100,000.00	100,000.00				
18	JEIA G. NOLIDO - SDO	03/15/18	STSD's coordination work/meeting, purchase of project supplies/materials, transportation expenses and other scholarship programs and activities related expenses.	LDDAP# 9201803198	30,000.00	30,000.00				
	TOTALS:				3,352,152.05	439,381.73	2,067,000.00	845,770.32	-	

Certified Correct:

PHILIP J. BUE
Accountant III

Verified by:

JAZZMINE A. ABELLO
OIC, Audit Team Leader

* verified as to correctness of amounts;
subj. to post-audit of supporting docs.

Approved by:

JOSETTE T. BIYO
Director

Date Submitted: _____