



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9480354  
**Procuring Entity** SCIENCE EDUCATION INSTITUTE  
**Title** Supply and delivery of common-office supplies (PR#23-02-0181)  
**Area of Delivery**

<b>Solicitation Number:</b>	2023-RFQ-035	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	18
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	14/02/2023
<b>Approved Budget for the Contract:</b>	PHP 916,290.00	<b>Last Updated / Time</b>	14/02/2023 00:00 AM
<b>Delivery Period:</b>	10 Day/s	<b>Closing Date / Time</b>	17/02/2023 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Ruben P. Salac Jr. Project Administrative Assistant V G/F Science Heritage Bldg., DOST Compound, General Santos Ave., Bicutan Taguig City Metro Manila Philippines 1631 63-02-87759156  rpsalac@sei.dost.gov.ph		

#### Description

Please submit the following requirements together with your bid proposal/quotation:

- 1) Valid Business/Mayor's Permit
- 2) PhilGEPS Registration Number (Red Membership) or PhilGEPS Certificate (Platinum Membership)
- 3) BIR Registration Form 2303
- 4) Tax Clearance
- 5) Omnibus Sworn Statement (for ABC's above Php50k)
- 6) Income/Business Tax Return (for ABC's above Php500k)
- 7) Philippine Contractors Accreditation Board License (PCAB) - (for Infra/civil works)
- 8) Professional License / Curriculum Vitae (for Consulting Services)

Submit your quotation duly signed by your authorized representative using your company's letterhead not later than February 14, 2023 @ 5:00 P.M.

Quotation/bid proposal can be submitted through email or at the address indicated below.

procurement@sei.dost.gov.ph

G/F Science Heritage Bldg., DOST Compound,  
General Santos Ave., Bicutan  
Taguig City

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**Created by** Ruben P. Salac Jr.

**Date Created** 13/02/2023

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