

**Department of Science and Technology**  
General Santos Avenue, Upper Bicutan, Taguig, Metro Manila  
**DOST Human Resource Development Program**

P.O. Box 3596-Manila  
Tel. No. (02)8330-8876  
Cellphone Nos. 0927-8868-816

**Application for Scholarship**

Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Civil Status: \_\_\_\_\_  
Position (Current): \_\_\_\_\_  
Full Mailing Address: \_\_\_\_\_  
Division/Office: \_\_\_\_\_  
Contact Number: (Office) \_\_\_\_\_ (Residence) \_\_\_\_\_  
(Mobile No.) \_\_\_\_\_ Email address \_\_\_\_\_

**Brief Description of Present Duties:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Chronological List of Positions Held in the Organizations:**

Period	Position	Agency
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Educational Background:**

Name of Institution	Year Graduated	Degree	Scholarship / Honor Received
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Special Training/s Attended:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Pending Applications to other local and foreign scholarships or training:**

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**Field of Study applying for:**

**University:**

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**Option:** \_\_\_\_ Thesis / \_\_\_\_ Non- Thesis

**Level/Type of Scholarship: (Indicate your choice with a check)**

Full-time \_\_\_\_ Local \_\_\_\_ Thesis Grant \_\_\_\_

Part-time \_\_\_\_ Foreign \_\_\_\_

**Indicate whether:** \_\_\_\_ New Enrollee/ \_\_\_\_ Continuing Student

Have you been a recipient of the DOST-HRDP Scholarship? (Yes/No) \_\_\_\_\_

I hereby certify that all information given above are true and correct to the best of my knowledge. Any misinformation or withholding of information will automatically disqualify me from the program, DOST – Human Resource Development Program (DOST-HRDP). I am willing to refund all the financial benefits received plus appropriate interest if such misinformation is discovered. Moreover, I hereby authorize the Science Education Institute of the Department of Science and Technology (SEI-DOST) to collect, record, organize, update or modify, retrieve, consult, use, consolidate, block, erase or destruct my personal data that I have provided in relation to my application to this scholarship. I hereby affirm my right to be informed, object to processing, access and rectify, suspend or withdraw my personal data, and be indemnified in case of damages pursuant to the provisions of the Republic Act No. 10173 of the Philippines, Data Privacy Act of 2012 and its corresponding Implementing Rules and Regulations.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant

Submit the following papers/documents together with this application form:

**NOTE: Only applications with complete supporting documents shall be included for deliberation.**

1. Recommendation of immediate supervisor/agency head
2. Certificate of admission from the University (as a regular student)
3. Certified true copy of Transcript of Record and Diploma
4. Certified service record – updated
5. Performance rating during the last two rating periods
6. Medical certificate from any government physicians as to health status
7. Updated Personnel Data Sheet – CSC Form 212
8. Certification of no pending administrative/criminal case
9. Certification of no pending nomination to other local and foreign scholarships or training
10. Statement of duties and responsibilities
11. One 2 x 2 ID Picture – recent
12. Names of beneficiaries for the group accident insurance
13. Program of Study approved by the graduate school

Additional requirements for applicants who have already started their graduate studies:

1. Certified true copies of all grades on subjects already taken
2. Photocopy of Registration forms on semesters finished