



### INVITATION TO BID

The Science Education Institute (SEI), through its Bids and Awards Committee (BAC), invites Contractors/Bidders to apply for eligibility and to bid for the hereunder project:

**Name of Project** : **Group Accident Insurance Premium of Undergraduate Scholars of RA 7687, Merit and RA 10612**  
**Location** : **Science Heritage Building, DOST Compound, Bicutan, Taguig City**  
**Approved Budget for the Contract** : **Php1,270,800.00**  
**Contract Duration** : **One (1) Year**  
**Delivery Period** : **Fifteen Days (15) calendar days after receipt of Notice to Proceed**

Prospective bidders should have experience in undertaking a similar project (*Accident Insurance*) within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference (s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the RA 9184 and its 2016 Revised Implementing Rules and Regulation.

The complete schedule of activities is listed, as follows:

ACTIVITIES	SCHEDULE
1. Issuance of Availability of Bidding Documents	20 June – 11 July 2018
2. Pre-bid Conference	28 June 2018; 10:00 AM
3. Receipt and Opening of Bids	11 July 2018; 10:00 AM
4. Bid Evaluation	12 July 2018
5. Post-qualification	13 July 2018

Bid documents will be available only to eligible bidders upon payment of a non-refundable amount of **One Thousand Two Hundred Seventy-One Pesos (Php 1,271.00)** to the SEI Cashier.

The SEI assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

  
**ANITA E. GORGONIO**  
Chairperson, BAC